

# MANOHARBHAI PATEL COLLEGE OF ARTS, COMMERCE & SCIENCE, SAKOLI

SAKOLI – 441802 DIST BHANDARA (M.S.)

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## Mentor Mentee Policy

This college is committed to provide a reliable a comprehensive support system to motivate students to achieve in both academic and non-academic fields and to help them mould themselves for the future during life in the college. Creation of a personal relationship between the mentor and the mentee ensures the students adapt to the dynamic learning environment and lead their ways into highly successful career-close relationship and continuous interaction between the mentor, mentee and the parents leads to better understanding of the students aspiration, strength and weakness.

### Principles of Mentor- Mentee Policy

To build students confidence to set high goals and guiding them to achieve it.

- Offering psychological support in a parental way.
- Offering the students on exposure to diverse academic and professional perspectives and experience in various fields.
- Mentors at the risk of poor academic performance will have the opportunity to work with the mentor whose roll will be provide them with additional support in academic issues.
- Helping the students to develop interpersonal skills.
- Creation of personal relationship between the mentor, mentee and the parent make their life in the campus meaningful irrespective of their socio-economic background.

### Mentors Role and Responsibilities

Mentors provide guidance, advice, feedback and support to the mentee, serving various role as a role model, teacher, counsellor, advisor and ally, depending on the specific goals and objectives negotiated with the mentee. Mentor may help with exploring careers, setting goals, developing contacts and identifying resources to the students.

The mentor has the following Responsibilities that benefit the mentee in all aspects as follows:

- Meet the group of students regularly and continuously monitor, counsel, guide and motivate the students in all academic matters.
- Advise the students regarding choice of electives, projects, summer training, etc.
- Contact parents/guardians based on the situation demands e.g. academic irregularities, negative behavioural changes and interpersonal relations, detrimental activities, etc.
- Encourage mentees to meet their educational and professional goals and objectives.
- Share relevant life and work experience to assist the student mentee in making educational and professional decisions.
- Be familiar with the personal history of the assigned student including Educational and Family background.
- The academic and non-academic performance of the mentees have to be communicated to their parents/guardians regularly.
- Maintain a student record with all discussions on academic performance, arrear exam appearance status, parent's interaction, leave details, extra and co-curricular activities report.

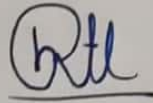
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## Common issues Handled in Mentor- Mentee Relationship

- ✓ New comers are guided about their performance.
- ✓ Met with parents to discuss their performance.
- ✓ Encouraged to participate in games/ sports activities.
- ✓ Guided the students about their back paper.
- ✓ Exam related issues discussed.
- ✓ Guided about scholarship related documents.
- ✓ About participation in extra curricular activities.
- ✓ Guided about library books.
- ✓ About carrier counseling.
- ✓ About competitive examinations.
- ✓ Guided about their socio-economic status.
- ✓ Guided about how to communicate.
- ✓ Personality Development.



**Principal**  
**Manoharbhaj Patel College**  
**Arts Commerce & Science**  
**Sakoli**